

Preamble

We, the students, postdocs and young researchers of the Faculty of Nuclear Sciences and Physical Engineering (FNSPE) of the Czech Technical University in Prague, feeling the need for an organization to foster understanding and broadening the general awareness of physics research and applications, do hereby ordain and establish these bylaws of the Prague EPS Young Minds section.

Article I Name

The name of this organization shall be 'Prague EPS Young Minds Section', hereinafter referred to as 'Section'.

Article II Objectives

The objectives of this organization shall be:

1. to unite students of physics and natural sciences in the Czech Republic,
2. to promote awareness of physics research and applications to the academic and general community,
3. to serve as a means of communication and interaction between students, faculties, and administration on a local, national and international level,
4. to establish interaction between students and young researchers, peer Sections, and the European Physical Society (EPS) headquarters,
5. to broaden the members' insight of postgraduate opportunities,
6. to broaden the knowledge of the members outside their field of interest.

Article III Membership

1. Membership in this organization shall be open to any student or postdoctoral fellow with a strong interest in physics.
2. Every member can attend the Section's meetings and Elections. Every member can be nominated and elected to the Executive Board (EB) according to the Article V.
3. In accordance with the objectives stated in Article II, members of the Section (Members) shall be regular members of the EPS or one of its member societies.
4. The membership registration starts by submitting an application to the Section Secretary using a given registration form.
5. The Section Secretary shall inform the members of the EB about the new applicant for membership without unreasonable delay. The members of the EB then have 7 days to express their objections against the membership, in case there are serious doubts about the applicant's intentions to become a Member.
6. Unless there are no serious objections preventing the membership, the applicant is accepted to the Section.
7. The membership officially starts on the day the Section Secretary adds the Member to the List of Members of the Section and it terminates on the day the Section Secretary removes the name of the Member from the List of Members of the Section. Every new Member has 30 days for fulfilling Article III.3.
8. Section will not deny membership on the basis of race, sex, color, age, disability, sexual orientation, religion, national origin or political affiliation.

9. Members shall act in accordance with the bylaws and agree with the usage of his/her credential for the Section's purposes.
10. Membership in this organization is divided into these Membership Groups:
 - a. **Regular Members**
 - b. **EB Members**
 - c. **EB Officers** (Officers), who are **EB Members as well.**
 - d. **Honorable Members**
11. The membership of a Section Member shall terminate or change to another Membership Group upon:
 - a. resignation. This can be either announced to the EB Members during the Section meeting, or in the written form to the Secretary. The Secretary informs the EB within seven days.
 - b. suspension. EB, acting reasonably and in good faith, determining by affirmative vote of its members that the Member has refused or failed to comply with the provisions of the bylaws, has participated at any event that renders a Member ineligible for membership, failed to satisfy membership qualifications or any applicable rule made by the EB. The suspension is valid upon official membership termination.
 - c. death of the Member.
 - d. elections, according to Article V.
 - e. declaration of honorability, according to Article IV.F.

Article IV Organization

Section A Executive Board

1. The EB shall consist of at least four and at most thirteen EB Members. Four of the EB Members are EB Officers (President, Vice-President, Treasurer, and Secretary).
2. Each EB Member shall have one vote in all Section votes.
3. Attendance at all meetings of the Board shall be expected. If a member of the EB is unable to attend the meeting, he/she is expected to notify the Secretary in advance and present a report regarding his recent work. If possible, he/she shall connect via video-conference.
4. EB Members are elected according to Article V.
5. Membership in the EB terminates immediately before the **General Meeting of the Section with Election of the EB Members**, described in Article V.
6. EB meeting is opened only if at least two thirds of all EB members are participating.

Section B Executive Board Officers

1. The elected Officer positions are:
 - President
 - Vice-President
 - Secretary
 - Treasurer
2. The Officers are elected according to Article V.
3. The Officer mandate terminates immediately before the **General Meeting of the**

Section with Election of the EB Members, described in Article V.

4. If an Officer resigns his/her position before his/her term ends, Article V becomes operative.
5. The Officer positions are mutually exclusive.

Section C Removal from Executive Board

1. An elected EB Member can be removed from the EB or an Officer position for misconduct or failure to perform his/her duties or his/her duties as the Officer. The removal from the EB is accepted or declined in the vote in the EB.

Section D Duties of Officers

The duties of the Officers of the Section are as follows:

1. The President shall:

- (a) represent and be responsible to the Section,
- (b) be head of the Section and thus make necessary decisions to run the Section in cooperation with the EB,
- (c) be responsible for organization of the program and schedule regular section meetings,
- (d) maintain communications with the EPS and the corresponding local member society and assume responsibility for submitting annual reports to the EPS and all other supporting institutions,
- (e) assume responsibility for public relations,
- (f) assume the duties of any other Officer in the event of absence, dismissal or resignation until the Office is filled.

2. The Vice-President shall:

- (a) assist the President.
- (b) support the President in the organization of events.
- (c) ensure all decisions, resolutions, and actions taken by the EB are in accordance with the bylaws.
- (d) assume the duties of the President in the event of absence, dismissal or resignation until the Office is filled.
- (e) perform all other duties relevant to the Office or as assigned by the President.

3. The Secretary shall:

- (a) take minutes of all Section meetings and be responsible for all correspondence of the Section,
- (b) keep the List of Members of the Section with name, e-mail address and period of membership,
- (c) perform all other duties relevant to the Office or as assigned by the President.

4. The Treasurer shall:

- (a) be responsible for the financial obligations of the Section,
- (b) identify grants, coordinate payment of dues, and distribute funds accordingly,

- (c) prepare the grant proposals jointly with the other Officers to best suit the needs of the Section,
- (d) keep the EB updated on the financial situation of the Section,
- (e) perform all other duties relevant to the Office or as assigned by the President.

Section E Creation and Abolishment of Positions

1. The EB may create new Officer positions if the need arises.
2. In order to create a new position, a proposal for the new position and a description of the associated duties has to be presented to the EB. According to Article V and Article VI the new position is created and shall be treated according to Article V, Section A.
3. With the creation of a new position, a description of the Officer's duties shall be added to Article IV, Section D and the list in Article IV, Section B shall be updated.
4. If the need for any position ceases to exist, it shall be abolished. A vote on the proposition will be held during the following EB meeting.
5. EB Meeting votes for the abolishment of the position, according to Article V, Article VI, and if the steps in the previous point have been taken.
6. If a position is abolished, all references to this position shall be removed from these bylaws. The duties of the abolished position, specified in Article IV - Section D, are distributed among the other Officers according to the proposal for the abolishment of said position.
7. The positions of President, Vice-President, Secretary, and Treasurer are exempt from the previous points, i.e. they cannot be abolished.

Section F Honorable Membership

1. Honorable membership is intended for Members who have served the Section exceptionally well.
2. Any Regular Member or EB Member can be proposed for Honorable membership by any Officer at an EB Meeting to become a candidate.
3. The EB shall then vote on the proposition at the following EB Meeting in accordance with Article VI, unless it is rejected by the candidate. If the proposition is accepted, the candidate is declared an Honorable Member immediately.
4. Honorable Members can make propositions at the EB Meetings. They do not have the right to vote, unless they are also EB Members or Officers or the EB agrees to give them a vote.
5. The Honorable membership shall remain valid for life.

Article V Elections

Section A General rules

1. The Elections consist of the **Election of the EB Members (further referred to as EB Election)**, held at least once per calendar year on the General Meeting of the Section, and the consecutive **Election of the Officers**, held on the Constituting Meeting, that is executed no more than 7 days after the EB Election.
2. The President shall declare a **Special Constituting Meeting** in the case of an unexpected unoccupied Officer position. The Election of the Officers at this Special Constituting Meeting obeys the rules described in this Section and in Section C.

3. The President delegates the **Election Supervisor** before or during the declaration of the Elections. The Election Supervisor role shall be to collect nominations for the EB Members and Officers. If the number of nominees for the EB Member positions is less than 4, the President shall declare a new date of General Meeting with EB Election. All of the nominees shall agree with their nominations.
4. In case the Election Supervisor is unable to perform his/her duties, a Member delegated by the President takes over his/her duties.
5. To help with the preparation of the Election and the counting of the votes, the Election Supervisor may organize a committee.
6. The Elections are open by default. The Elections are secret if any of the voters requests it. In case of a remote vote, the Election Supervisor may see the voters' identities and shall keep them secret.
7. The Election Supervisor takes minutes of the elections, including:
 - Members present,
 - number of submitted votes,
 - result of the Election,
 - any unusual occurrences during the Election. Those shall be part of the minutes of the General Meeting or a separate document.

Section B Election of Executive Board Members

1. General Meeting with the EB Election is declared by the President at least 21 days ahead.
2. The nominations for EB Member positions are open at least 21 days before the EB Election and close 7 days before the EB Election. The list of nominees shall be published to the Regular Members of the Section by the Election Supervisor 7 days prior to the EB Election via the official Section mailing list.
3. A nominee for the EB Member can be every Member of the Section at the time of the announcement/declaration of the Election.
4. The vote in the EB Election has the form of a ballot of at most 13 names of the candidates, chosen from the nominees for the EB Member. Every candidate name is at maximum once on the ballot.
5. Every Member has one vote in the EB Election. If the Member would not be able to present his vote in person in the EB Election, he/she can send his vote to the Election Supervisor at least 24 hours before the General Meeting of the Section, where the EB Election is held.
6. The Election Supervisor informs the voters about the Election, distributes and collects ballots, and determines the result of the Election.
7. **The nominees, whose names' occurrences at the vote are the highest, become the new EB.**
8. If the EB has less members than 13, the President can declare a Complementary Election of new EB Members to be held during any Section meeting. The nominations for new EB Members open at least 7 days before the Complementary Election and close 2 days before the Complementary Election. This Complementary Election observes rules 3-7 in Section B, with the exception of the number of names on the voting ballots which is equal to the number of unoccupied EB Member positions at the time of the Complementary Election.

Section C Election of Officers

1. The nominations for the Officer positions close just before the Election of the Officers.
2. A nominee for the Officer shall be an EB Member at the time of the Election of the Officers.
3. Every Officer position shall be filled after the (Special) Constituting Meeting.
4. It is only possible to vote during the (Special) Constituting Meeting. In case of absence, the EB Member can delegate his/hers vote by official email to the Election Supervisor who shall keep it secret and provide them after the present votes are counted.
5. Every EB Member at the time of the Election of the Officers has one vote in each round of this Election.
6. The Election of Officers quorum is four fifths of the EB members.
7. The Election of each Officer position is held separately.
8. The Election Supervisor provides the ballots for the Election. Only votes on these ballots are valid. The ballots shall contain the position and the candidate/s. The different positions shall be easily distinguishable so that no confusion about the candidates for the position arises.
9. In case of three or more candidates for the Officer position, voting for every Officer position consists of two rounds. The two candidates with the highest number of votes in the first round advance to the second round of the Election. **The candidate with the higher number of votes in the second round becomes the Officer effective immediately.** In case there are less than three candidates for the Officer position, the candidate with the higher number of votes in the first round becomes the Officer immediately.
10. In case of a tie, the vote shall be repeated.

Article VI Votes

This section describes the mechanism of any voting needed for the decisions of the Section.

1. Votes are held during any Meeting or online and are proposed and presided by any of the EB Members or any Honorable Member.
2. Only members of the EB may vote.
3. Any vote is yes, no, or abstain. If an EB Member is not participating in the voting, his/her vote is considered abstain.
4. The EB Meeting with voting must be announced at least a day in advance.
5. The votes are open by default. If at least one voting person demands a secret vote, the vote shall be secret.
6. Maximum number of votes for a proposition is always equal to the number of EB Members.
7. If any EB Member is unable to be present in voting, he/she may send his/her vote via e-mail to the Secretary at least two hours prior to the voting.
8. The online voting must be opened at least three days till the votes are counted or until all EB members provide their votes.
9. A proposition is accepted if it has at least two thirds of yes votes from maximum number of votes, according to Article VI.6., except for the cases where these bylaws specify differently.
10. The President may challenge any decision of the EB. The voting is repeated. In case there are less than four-fifths of yes votes from the maximum number of votes, according to Article VI.6, the EB decision is vetoed.

11. In case of online voting, the EB Member who proposed the voting must inform the EB Members about the result of the voting via email. This result may be challenged up to 24 hours after the email was received.

Article VII Funds

1. Section dues shall be paid and funds will be managed by the Treasurer.
2. The Treasurer shall provide appropriate membership information and materials and coordinate dues payments to the EPS.

Article VIII Collaborations

1. This Section shall collaborate with peer Sections, local institutions, national bodies and international organizations to generate broad support and to secure funding for its activities.
2. All collaborations shall be organized including supporting professional circles.
3. The funding shall be in accordance with the rules for local student organizations.

Article IX Revision and Edits to Bylaws

1. Propositions to change the bylaws need to be accepted by the EB.
2. Changes to the bylaws that concern only grammatical or orthographical corrections can be accepted by a simple majority vote of the EB.

Article X Severability

In case one or more of the previous articles, or parts thereof, are found to be invalid or in conflict with governing law, the rest of the bylaws remain valid.